

# Associated Residential Community Housing (ARCH) Advisory Committee | MINUTES

**Meeting date | time** 1/19/2018 1:00 PM

**Meeting location:** *The Boardroom at 64 Degrees*

<b>Type of meeting:</b>	ARCH Advisory Committee	<b>Attendees:</b>	
<b>Co-Chairs:</b>	Tatiana Zavodny Jana Severson	Anindita Bhattacharya Travis Chamberlain (Guest) Mayra Estrada Ramona Ferreira Burgundy Fletcher (+Valerie Saiag proxy) Ian Hamilton Sophia Hirakis Rosie Jimenez-Negrete Malia Mahi Burton Ober Jana Severson Madhura Som Pa Chia Vue Petia Yanchulova (Guest) Tatiana Zavodny	
<b>Note taker:</b>	Pa Chia Vue		

## AGENDA

Meeting begun at 1:03 PM.

### AVC Search Committee:

- Tatiana announced that Mark is retiring. Paul Yu, Provost of Revelle College and Leslie Carver, Provost of Marshall College, are both on the search committee and are here to gather input from the student committee members.

### Coast Playground:

Tatiana introduced Travis Chamberlain, a resident of Coast. He is here to talk about the playground structure proposal.

- Travis said he is here to formally request funds. He has collected about 60 signatures from residents who are in support of this. Currently, Coast doesn't have any playgrounds and Mesa has two. The number of families at Coast is growing and might double in the next five years. He said there is need for a community and a place for toddlers to cohabitate. It would be nice to have a place where families could come together. With regards to structures, there are a plethora of different types available. Having a playground is really important and would be really welcomed.
- Mayra asked if this would affect the rent at Coast.
  - Jana said it would be a one-time separate line item in the 2018-19 budget and would be incorporated into the rates for everyone.

- Tatiana said that's why it's good that they are seeing this presentation today. The rest of the items for the quarter will be related to budgets so it's good to have this in the back of their minds and ask any questions they may have today.
- Mayra asked how many families are at Coast now.
  - Travis said four.
- Sophie asked how many residents are at Coast.
  - Ramona said about 150.
- Burgundy asked if Coast was not a place where families were typically located.
  - Jana said not typically. She shared that there used to be a playground structure at Coast but it fell apart and was never put back because there were no families there.
  - Anindita asked why families weren't placed at Coast.
    - Malia said it was mainly due to the wait. Families can live at Coast but many didn't want to wait for a space to become available.
- Madhura asked what parameters they should use to select a playground.
  - Travis said cost and what's reasonable. They want something close to \$8-10k range. Age range determines how tall the structure is.
  - Ramona said the age ranges are 2-5 years and 5-12 years. She said they usually work with Miracle Playground who shared that playgrounds are headed in a new direction. They are trying to get children to be more creative and imaginative in their play (i.e. have less structure). She doesn't know if that is more expensive but wanted to mention it as an option. It's called imagination play or peaceful play. She said it might fit in better at coast.
- Burton asked how they picked the unit that was placed at Mesa.
  - Ramona said they looked at the number of children in the community, the age ranges of the children, the area that is available for use, and the cost. In the past, they've gone the traditional route with play structures. Swings are tricky because they require a lot of space. They also try to incorporate a covered area because kids like to interact and huddle.
  - Burton said it seems odd that they have to request it. He thinks the committee should be proactive in saying that a playground should be put in.
  - Ramona said there is a larger population of families at Mesa so it is easier to justify having a playground there. Since families don't receive priority at Coast, they'd have to wait until a space became available. Because of that, most prefer Mesa (where they do have priority).
- Ian asked how durable the structures are and how long they typically last.
  - Ramona said up to 20 years.
- Sophie said the environment at Coast, with regards to the amount humidity and heat, is different so they should consider the materials the playground are made of.
  - Ramona said Miracle Playground will take that into consideration and will let them know which structure will work for that location.
- Travis asked if this cost would be paid up front or spread over many years.
  - Jana said it would be a one-time purchase.
  - Sophie asked if the total cost would be \$20-30k.
    - Mayra said yes, on the low end.
    - Tatiana said it would come out of rent
      - Jana said yes, it would be covered in one year of rent, split amongst all residents.
- Mayra asked if Travis and his family uses the Mesa playground.
  - Travis said yes they do.
- Tatiana summarized what the committee would like to do:
  - Survey the Coast Residents regarding play structure
  - Possible vote about priority housing for family in certain locations
- Ian suggested tying a slack line so the kids can play on it.
  - Ramona said he could put in the request through EH&S.
- Sophie motioned to move to next topic.

- Anindita said if the committee agrees to move forward with a playground, they would turn Coast into a family friendly place.
- Sophie said a survey will let the committee know how the community feels regarding this topic.
- Tatiana said they can discuss this more during the budget.

### ARCH 101 Basics:

- Jana said with Mark retiring and the addition of new members, they thought it would be good to provide some background and make sure everyone on the committee is on the same page.
- ARCH 101 Basics presentation – Led by Ramona
  - Ramona explained that the housing process starts with an application where prospective residents identify their resident type (single, parent), where they want to live, and when they want to start living there. When a student gets an offer, they have 48 hours to respond. If they reject it, they go back onto the waitlist. Once they get a second offer, if they reject that one, then their application is archived.
    - Anindita asked if these same rules apply to SHORE residents.
      - Mayra said yes
      - Malia said if they reject their first offer, they lose their priority and wait on waitlist like everyone else.
      - Ramona said priority is one-time for SHORE.
  - Ramona said once they accept an offer, they sign a rental agreement online.
    - Ian asked where there is asbestos and lead.
      - Ramona said the old Mesa units.
      - Sophie said those buildings are so old. They were built before they even knew what those items were.
  - Ramona said they no longer collect a deposit.
    - Sophie asked how they are able to guarantee that no damage occurs.
      - Ramona said they can't. But very few units have any damages.
      - Jana added that even though they don't collect a deposit, they can still charge a student's account for damages if needed.
    - Anindita asked if they still have a pet deposit.
      - Ramona said yes, \$250.
  - Ramona shared the following:
    - Most grad and professional students sign a two year housing agreement.
    - OSD gets priority via AFA (authorization for accommodation)
    - All residents must be enrolled full time, 12 credits
    - May take LOA/part time for up to 3 quarters. Time still counts towards 2 years though.
    - They do eligibility checks every quarter, usually a few days after add/drop deadline.
  - Handbook
    - Ramona said this committee went through the handbook last year and updated it. It includes move-in/move-out process, housing policies, amenities, services.
    - Sophie asked if they need to adjust anything in the handbook because of the new communities.
      - Malia said they used the same handbook for those communities so it is consistent across the board.
  - Relocation
    - Ramona explained that students can apply for a relocation via the waitlist. Those that have to relocate due to construction have priority. Summer is the busiest time, so it takes longer to relocate at that time.
  - MTM (month to month) residents who need to move out are asked to give 30 days' notice.
  - Ramona said the Leasing Office usually sends a notice to residents, 60 days prior to their lease expiring.
  - Appeals

- Ramona said appeals are reviewed by the Office first. If it is a short term extension, they usually grant it and try to be consistent in doing so. Any appeals that ask for a longer extension, that are denied by the Office, or that are in regards to policy, are forwarded to the committee for review. The only time they don't approve extensions are at the beginning of the year when there are a lot of people.
  - Anindita asked if they are allowed to request that their appeal be forwarded to the committee.
    - Ramona said if the appeal is approved, it doesn't get forwarded to the committee. Otherwise, it does.
    - Anindita asked if the appellant knows who gets to see their appeal.
      - Ramona said yes.
  - Ian said the Chancellor has a vision to provide 4 years of housing. He asked if that is something that is being considered.
    - Jana said it'll take several projects to achieve that but yes, it is absolutely in the back of HDH's minds. They are working on achieving an up-front two year policy right now. They eventually want to work towards four years.
    - Ian asked how many people are currently on the waitlist.
      - Ramona said 1700 total, which includes staff. If referring only to students, then about 1300.
    - Sophie asked how many total are in grad housing.
      - Ramona said roughly 4000.
  - Sophie gave context about some of renovations that are happening. She said some of the properties are so old and don't meet ADA requirements. They are trying to become compliant and friendlier to people with disabilities and be inclusive. Cory had mentioned that there is something in neighborhood planning study that focuses on community and family type housing (i.e. smaller units and not just mega complexes). She asked if there is a plan to keep some of the open space and preserve the family type nature.
    - Jana said they've received that same feedback from residents as well.
    - Sophie said LRDP is not out yet.
      - Malia said the planning study is available on the construction web.
      - Sophie asked if they could send the links to those documents out to the committee members.

### Appeals:

- Pa Chia asked if everyone had access to the online appeals process.
- Jana said since this is a new group, the committee could discuss the appeals process and what works, what doesn't.
  - Sophie said she likes having the discussions and hearing what people have to say about an appeal.
- Sophie motioned to table the appeal.
  - Ian seconded the motion.
    - No objections to the motion so the appeal will be discussed at the next meeting.

### Final remarks:

Meeting adjourned at 2:29pm. The next meeting will be on Friday, February 2 at 1pm in the Larry Barrett Room, 4<sup>th</sup> Floor of the HDH Administration Building.